

Building Committee Meeting

8/12/08

Town Office Building

Present: Joe Fiala, George Malette, Sherry Burdick, Keith LaCasse (5:33)

Guest: Ruth Jones

Meeting called to order at 5:00

Approval of minutes

Malette moved to accept minutes of 6/10/08 as written. Burdick second. All in favor.

Malette moved to accept minutes of 7/8/08 as written. Burdick second. All in favor.

Stone Building

Burdick reported that mason has been backed up due to weather and may send an apprentice to do the brickwork.

Burdick submitted drawing of skylight and sent to Wasco for construction.

Skylight will have a 10 year warranty

Discussion of Clerk of the Works

Burdick, Malette and Fiala all spent time at Town Hall observing the work being done on the roof. Burdick noted that some of the work was not being performed as specified and reminded the crew of the specs. Committee was unsure of the amount of time CEO

Meany was able to spend at Town Hall and felt that keeping tabs on the work was critical.

Discussed the rotting of supports on the south side roof of the Town Hall. Support needs to be replaced and something needs to be put in place to divert water. Burdick will make inquiries about gutters to handle runoff. She has spoken to Dave Hewey about replacing the support and will ask him again.

LaCasse arrived at 5:33

Painting of trim on Stone Building

LaCasse submitted to the committee a list of specifications for the painting. Malette and Burdick had concerns about the epoxy paint being recommended. Burdick suggests using regular commercial primers and paints which are appropriate for galvanized steel. Agreed this method is best for the restoration. LaCasse is concerned that the prep work is done to specifications and would like them spelled out clearly. Discussion of final version of specs to be submitted ensued. LaCasse will submit the edited specs. New specs may change the bid amount. If so reapproval from BOS will be needed.

Discussion of buying copper for the roof of the Stone Building. Price is increasing and roofer is interested in buying the copper soon. Discussed policy for prepurchasing.

CIP

Reviewed items on the Fire Marshall's report which require future funding. Malette suggests using some of the \$15,000 for weatherization for the Town Office for sealing

voids and penetrations as listed in the report. He feels the same professionals would perform the work so it is appropriate.

Items to submit to CIP as part of the Fire Marshall's report include providing additional outlets throughout the building, fire alarms system, emergency lighting, exit signage, rewiring of Cable room and labeling of the electrical panel.

Fiala feels the method of funding the Capital Reserve Fund has worked well and that most of the Committee's projects are maintenance items and not appropriate to CIP.

Will propose that money be requested for professional design services. Will bring forth list of items for the next meeting. Discussed that estimates are needed, but impossible to be accurate without professional assistance, which we have no ability to fund. Everyone will submit ideas for CIP items.

Next meeting discuss Highway building. Need to get several bids.

Adjourned at 7:04 pm